Please Note: The locations (virtual and buildings) are constanly changing, please check the Employee Intranet under Events for the current schedule.

Quarter 1				
Thursday, January 27, 2022	Goal Setting and Goal Getting	Lori Roth	Zoom Meeting	8:30 - noon
Tuesday, February 8, 2022	Sphere of Control	VIDL Natalie Johnson	Manatee Room	9-10am
Wednesday, February 16, 2022	Teamwork and Team Building	Dan Baldwin	Zoom Meeting	8:30 - noon
Tuesday, March 1, 2022	Priority and Time Management	Lori Roth	Zoom Meeting	8:30 - noon
Tuesday, March 15, 2022	Dealing with Difficult Situations	Lori Roth	Zoom Meeting	8:30 - noon
Quarter 2 - Public Speaking and E	ifective Communication			
Thursday, April 14, 2022	Presentations Skills	Lori Roth	State College of Fl	8:30 - noon
Tuesday, April 26, 2022	WOW! Customer Service	Jaime Marco	Zoom Meeting	8:30 - noon
Wednesday, May 4, 2022	Feeding Your Good Wolf: Cultivating Positivity	VIDL Rebecca Johnson	Manatee Room	9:30am-12pm
Tuesday, May 17, 2022	Interpersonal Skills	Ron Hamilton	State College of FI	8:30 - noon
Wednesday, June 15, 2022	Public Speaking Will Not Kill You	Lori Roth	State College of FI	8:30 - noon
	Business Etiquette	Dan Baldwin	Zoom Meeting	8:30 - noon
	Business Etiquette Customer Service	Dan Baldwin Laurie Brown	Zoom Meeting Zoom Meeting	8:30 - noon 8:30 - 12:30
Wednesday, July 13, 2022 Tuesday, July 26, 2022	· · · · · · · · · · · · · · · · · · ·		Ţ	
Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022	Customer Service	Laurie Brown	Zoom Meeting	8:30 - 12:30
Quarter 3 - Etiquette Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022 Thursday, August 25, 2022 Tuesday, September 13, 2022	Customer Service Interpersonal Skills	Laurie Brown Ron Hamilton	Zoom Meeting State College of Fl	8:30 - 12:30 8:30 - noon
Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022 Thursday, August 25, 2022	Customer Service Interpersonal Skills Teamwork & Team Building	Laurie Brown Ron Hamilton Lori Roth	Zoom Meeting State College of Fl State College of Fl	8:30 - 12:30 8:30 - noon 8:30 - noon
Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022 Thursday, August 25, 2022 Tuesday, September 13, 2022	Customer Service Interpersonal Skills Teamwork & Team Building	Laurie Brown Ron Hamilton Lori Roth	Zoom Meeting State College of Fl State College of Fl	8:30 - 12:30 8:30 - noon 8:30 - noon
Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022 Thursday, August 25, 2022 Tuesday, September 13, 2022 Quarter 4 Focus	Customer Service Interpersonal Skills Teamwork & Team Building Effective Email and Standard SOP's Introduction	Laurie Brown Ron Hamilton Lori Roth Lori Roth	Zoom Meeting State College of Fl State College of Fl Zoom Meeting	8:30 - 12:30 8:30 - noon 8:30 - noon 8:30 - noon
Wednesday, July 13, 2022 Tuesday, July 26, 2022 Wednesday, August 10, 2022 Thursday, August 25, 2022 Tuesday, September 13, 2022 Quarter 4 Focus Tuesday, October 18, 2022	Customer Service Interpersonal Skills Teamwork & Team Building Effective Email and Standard SOP's Introduction Clear the Clutter	Laurie Brown Ron Hamilton Lori Roth Lori Roth Lori Roth	Zoom Meeting State College of Fl State College of Fl Zoom Meeting State College of Fl	8:30 - 12:30 8:30 - noon 8:30 - noon 8:30 - noon 8:30 - noon